



Distribution:

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|---------------------------------------|-------------------------------------|--|
| Mr P Collins – Church Warden | Mr T Jones – PCC (Chair of Fabric) | Revd D Rodgers - Curate |
| Mr K Croxton – Chair M & O | Mr M Lee – PCC | Mr M Roskell – PCC |
| Mrs S Dumbleton – PCC (Secretary) | Mr H Morten – PCC (Head of Finance) | Mrs P Stanton-Saringer – Deanery Synod |
| Mr M Evans – Church Warden | Mrs P Mason-Evans - PCC | Mr H Stolze - PCC |
| Mrs P Fox – Deputy Warden | Ms R Newell – Deanery Synod | Mr W Zanelli - PCC |
| Mr J Grinyer - PCC | Revd W Pearson-Gee – Rector | Staff Team |
| Mr S Hallett – Ex Officio/LLM | Mrs L Piper – co-opted PCC | Notice Board |
| Mr P Hirons – Diocesan/ Deanery Synod | | |

MINUTES

- MEETING OF:** Buckingham PCC
- DATE & TIME:** 8 January 2019 at 7.30pm in Church Room
- PRESENT:** Revd W Pearson-Gee (Chair), Mr P Collins, Mrs S Dumbleton, Mr M Evans, Mr P Hirons, Mr T Jones, Mr H Morten, Ms R Newell, Mrs L Piper, Revd D Rodgers, Mr M Roskell, Mrs P Stanton-Saringer, Mr H Stolze

Item	Action
<p>1 Opening Prayer The meeting opened with a prayer led by Revd W Pearson-Gee.</p>	
<p>2 Apologies for Absence Apologies were received from Mrs P Fox, Mr J Grinyer, Mr S Hallett, Mr M Lee, Mrs P Mason-Evans and Mr W Zanelli.</p>	
<p>3 Approval of minutes of PCC meeting held on 20 November 2018 The minutes were proposed by Mike Evans and seconded by Paul Hirons as a correct record of the meeting held on 20 November 2018. All agreed.</p>	
<p>4 Correspondence None</p>	
<p>5 Nomination of AOB None</p>	
<p>6 Conflict of interest PCC members were asked to notify Council of any anticipated conflicts of interest.</p>	
<p>7 Service Pattern</p>	
<p>7.1 Will updated the PCC on why it was desirable to make a change to the Sunday services and the issues with some of the proposed options. The 30 minutes between the 9.30am and the 11am services was not allowing enough time for people to meet and for church community relationships to deepen, and it resulted in a noisy welcome for the 11am congregation.</p>	

Furthermore Jo Brice had received feedback from some families who attended Holiday Club that they would attend church on a Sunday if the 9.30am family service started later. The Holiday Club in summer 2018 had been a huge success and the first Messy Church after the summer had a record attendance. It was agreed that it was important to offer something that was appealing to these families, however it did not seem possible to start the family service later than 9.30am and the option of swapping the 9.30am and the 11am services did not seem feasible.

7.2 Paddy Collins proposed and Tim Jones seconded that for a trial period initially, from Easter to the summer holiday, the 11am service would start at 11.15am. All agreed. The finish time of both morning services would remain the same. It was acknowledged that, as the family service would remain at 9.30am, this change would not solve the problem of some families finding this service start time too early, however there were many advantages which would mutually benefit the morning services. The period between these services would be less rushed and calmer, and Will and Danny would have more time to engage with the congregation. Those attending the 11am service would be able to have the quiet time before the service which many have requested, and it would also have a positive impact on the availability of car parking spaces at 11am.

7.3 During the course of the discussion it was noted that the children's provision at the 6pm service needed further consideration. Paul Hirons also reported that the 11am congregation figures were decreasing. Will and Danny were in discussions with Peter Williams about potential changes to this service

8 Proposal for new Chairs

8.1 It was reported that three chairs samples had been available in the church for a month, along with a book for people to record their preference and any other comments. Overall Chair C, the CSB Canterbury Chair, had been the overwhelming favourite.

8.2 The original proposal was for 300 chairs, however a total of 400 chairs had been used over the Christmas period, at large funerals and at graduations. It was noted that an extra cost of approximately £2k would be incurred if an additional 100 chairs were purchased at a later date, due to the increased unit price and delivery charge. After some discussion the PCC agreed to the purchase of all 400 chairs, it was felt that this was a good use of the legacy money since having different styles of chairs complicated setting up and the layout and it would enable the gallery to be cleared. 10 of these chairs would have arms, and 300 would have felt feet and linkages.

8.3 **Resolution:** That the chairs in the nave be replaced by the agreed design
This was proposed by Paul Hirons and seconded by Harry Morten. 10 votes for, 1 against, 2 abstentions. There were 13 out of 17 members present.

9 Christmas 2018 Review

9.1 Members of the PCC commented on the success of the nine carols service, which had a lovely atmosphere and the organ sounded great. Will Pearson-Gee reported that the change made to the services on Sunday 23rd had worked well due to the proximity of Christmas Day. There hadn't been a 9.30am service on this day, and the 9.30am congregation were encouraged to attend the 6pm service. Christmas Day would be on a Wednesday in 2019 and the removal of the 9.30am service on the preceding Sunday would be adopted again.

9.2 It was noted that Christingle tickets had been available to order online and tickets had been automatically emailed out, rather than collected at the office. This new process had worked really well and had made a huge difference to the workload in the office at such a busy time. However it did mean that The Children Society candles had not been distributed before the service, and this was most likely to be the reason for a £200 decline in donations to this charity this year from those attending the Christingle Services. Paul Hirons proposed and

Mike Roskell seconded that the PCC make a donation of £200 to The Children's Society to top up the amount already donated.

9.3 It was agreed that the collection of the donations to The Children Society in 2019 needed consideration. It was suggested that charging a suggested donation, of maybe £2 a head, was a possible option. This would make it easier for people to donate to the charity when candles were not available in advance and may have the added benefit of discouraging people from booking tickets and not turning up.

9.4 The PCC expressed its thanks to the clergy for all of their work over the Christmas period.

10 **Rector's visit to Baghdad**

Will Pearson-Gee reported that he would be visiting Essam in Iraq from 17-23rd January 2019. He would be staying at St George's Church in Baghdad and would spend the majority of his time there; however he will also visit Babylon and the ancient city of Ur. The PCC wished Will the best for his trip and Paul Hirons led the PCC in a prayer for his safety.

11 **New Church Warden**

A new Church Warden to replace Paddy Collins at the Annual Meeting in April 2019 still required. The PCC was asked to pray about this.

12 **Sub Group Reports**

a) **Standing Committee**

12.1 Harry Morten updated the PCC on recent changes to some staff salaries.

b) **Finance Committee**

12.2 The PCC received the finance report and financial accounts for the 11 months to the end of November 2018. Harry Morten reported that there was still a deficit of £36.4k for the first 11 months of 2018 and a forecast year end deficit of £55k. Actual income to the end of November was £271k, which equated to £25k below full year forecast. This shortfall was due mainly to regular giving being below forecast. It was reported that 25 new or increased giving commitments had been made as a result of the giving series and 3 one off gifts. Actual expenditure to the end of November was £308k, which was £43k below the forecast to the end of the year. Higher than usual expenditure was expected in December due to fabric items.

12.3 The PCC considered the Budget for 2019. A deficit budget of £31k was proposed, which was on par with the forecast in 2018. Harry Morten reported that he planned not to report a deficit budget in 2020. Harry reiterated the need to focus on giving again this year and the Finance Committee would meet soon to discuss this. It was agreed that Judith would be asked to provide an anonymised list of givers, including the service that they most often attended. Some analysis of this data would be useful and Lorna Piper offered to provide this if necessary. Connect Groups also needed to be used to disseminate the messages regarding the importance of giving. Harry Morten proposed and Mike Evans seconded the approval of the 2019 Budget, and all agreed.

HM

12.4 Post meeting note

Following the meeting Revd Will Pearson-Gee reported to the PCC that Rob Tucker and Ray Mitchell had identified a company to complete the work to the organ. The quote that had been received was in excess of the £13k put aside to complete the work and therefore Will asked the PCC to agree to a further £4-£5k being made available from the legacy to complete the organ project. PCC members agreed that it was important that the project is completely finished. 14 members agreed, 0 against, 0 abstentions.

12.5 **c) Planning Group**

Nothing to report.

d) Fabric Committee

- 12.6 Floor revarnish
The PCC expressed its thanks to Tim Jones for repairing and re-polishing the parquet flooring. Tim's time and effort were much appreciated and the result was excellent.
- 12.7 Noticeboard
Tim reported that he was awaiting a quote for the electric supply. The noticeboard had been ordered to avoid price increase.
- 12.8 Lady Chapel
Work on the Lady Chapel was still in progress. It was hoped that items in this area could be moved to the loft at the next Men's Breakfast.
- 12.9 Engraving of the Church Glass Doors
This work was now complete and had received a huge amount of positive feedback.
- 12.10 Marble church floor
DAC had advised that a conservation firm should be consulted to provide a condition report on the marble floor with the Architect. This did not need to be added to the quinquennial review list and therefore Tim could proceed now with this repair.
- 12.11 Churchyard resurfacing
One quote for the churchyard resurfacing had been received. Ruth Newell offered to provide details of another company to approach for a further quote.
- 12.12 Maintenancebook.org.uk
The PCC received details of Maintenancebook.org.uk, a system provided in conjunction with the DAC, and supported through the Heritage Lottery fund, which would allow routine maintenance to be organised without the need for a faculty. The system was quite limited at present, but it was hoped that it would be extended to include external masonry repairs, which was work that would need to be undertaken on the church building soon. The PCC agreed that Tim Jones should register BPC for these services.
- 12.13 Kitchen
The PCC received an update on the work that was taking place in the Kitchen. It was like a puzzle in that the movement of one item resulted in a knock-on effect. Some changes had been made to the initial plan and some further electrical work was necessary, but savings had been made which would mean that there shouldn't be any significant increased costs.

TJ/RN

TJ

- e) Production**
12.14 Nothing to report

- f) Mission & Outreach**
12.15 Nothing to report

13 **Rector's update**

Revd Will Pearson-Gee reported that:

- Consideration needed to be given to the non-eucharistic service which currently takes place on the 1st Sunday of the month at the 11am service. Due to the number of feast days that fall on the 1st Sunday of the month, it had been suggested that this be moved to the 2nd Sunday. This service received positive feedback on the church questionnaire last year and it allows LLMs and Connect Groups the opportunity to run a service. It was agreed that it could move to the 2nd Sunday if that was felt helpful. The Rector would make a decision.
- Jayde Crouch was doing a great job as the interim Children's Worker and would receive mentoring and oversight from Judith Wigley whilst the Curate continued to line-manage her.
- The Staff Team would be attending a 48hr retreat in Wales next week.

- The Parish Weekend Away would take place on 27-29 September 2019 at All Saints Pastoral Centre, London Colney, Hertfordshire.

14 Any Other Business

None

15 Date of next meeting

The date of the next meeting would take place on 19 March 2019 at 7.30pm in the Church Rooms.