



Distribution:

Mr K Croxton – Chair M & O	Ms V Hughes - co-opted PCC	Revd W Pearson-Gee – Rector
Mrs S Dumbleton – PCC (Secretary)	Mr T Jones – PCC (Chair of Fabric)	Mrs L Piper - PCC
Mr M Evans – Church Warden	Mr R O’Connell - PCC	Mr M Roskell – PCC
Mrs P Fox – Deputy Warden	Mr H Morten - PCC (Head of Finance)	Mrs P Stanton-Saringer – Deanery Synod
Mr J Grinyer - PCC	Mrs P Mason-Evans - PCC	Mr H Stolze - PCC
Mr M Hailey – Church Warden	Mr A Miscampbell - co-opted PCC	Staff Team
Mr P Hirons – Diocesan/ Deanery Synod	Ms R Newell – Deanery Synod	Notice Board

MINUTES

MEETING OF: Buckingham PCC

DATE & TIME: 19 November 2019 at 7.30pm in Church Room

PRESENT: Revd. W Pearson-Gee (Chair), Mrs S Dumbleton, Mr M Evans, Mr M Hailey, Mr P Hirons, Mrs V Hughes, Mr T Jones, Mrs P Mason-Evans, Mr A Miscampbell, Mr H Morten, Mrs L Piper, Mr M Roskell, Mrs P Stanton-Saringer, Mr H Stolze

Item	Action
1 Opening Prayer The meeting opened with a prayer led by Revd W Pearson-Gee.	
2 Apologies for Absence Apologies were received from Mrs P Fox, Mr J Grinyer, Mrs R Newell, and Mr R O’Connell.	
3 Approval of minutes of PCC meeting held on 17 September 2019 Harry Morten proposed and Tim Jones seconded the approval of the minutes as an accurate record of the meeting held on 17 September 2019.	
4 Correspondence None	
5 Nomination of AOB None	
6 Conflict of interest PCC members should notify Council of any anticipated conflicts of interest.	
7 Staff Feedback – Ali Burt	
7.1 Ali Burt gave the PCC an update on his work at BPC since he started in the role of Worship Leader 6 months ago. It was noted that Ali works on worship for three days a week and media for one day a week. His media work involves designing publications and overseeing all of BPC’s social media and the livestream.	
7.2 Ali reported that he was enjoying the role and that both he and Lara had settled in well in Buckingham. He had a great team and in particular expressed his gratitude to Mike Roskell	

for his work on Production. Ali was pleased that the feedback that he had received from the congregation since his arrival had been very positive.

- 7.3 Ali reported that a SWOT analysis, undertaken at a recent Worship team meeting, had identified a huge number of opportunities for the future, however it also highlighted the small number of volunteers in this area. The SWOT analysis would be circulated with the minutes. It was suggested that Ali considers connections with the Buckingham Advertiser and the local Secondary Schools and Ali agreed to look into this.

8 Associate Minister Update

There was no formal update from the subgroup looking at the Associate Minister role. Will updated the PCC on Jo Wigley's training and reported that it was likely that Jo would become an Associate Minister on ordination. Until an Associate Minister was in post there would be no extra capability to take on any big initiatives. The PCC considered the parish share costs, which had been circulated at the recent Deanery Synod's meeting, and noted that BPC's share was £90k for 2019.

9 Finance – Giving and Stewardship Appeal Feedback

Harry reported that there had been a marginal difference in giving in response to the recent giving and stewardship appeal, although it was hard to spot patterns.

10 Staycation Feedback

The PCC noted the feedback from the staycation that took place on 27-29 September 2019. The feedback had been very positive, and people reported a preference for a similar event every other year. It was agreed that the next staycation should take place in 2021, most probably in February, although catering logistics needed consideration. Will would reflect on the suggestion of a weekend away in 2023.

11 Service Timing Decision

- 11.1 Will reported that Lynne and Bob Legrove had conducted a comprehensive review of the 11.15 service time over the summer and had presented Will with a report detailing feedback and suggestions provided by the 11.15 congregation. Considerable disquiet had been expressed, along with a sense that the Rector had not paid enough attention to this service. Will acknowledged that he had stepped back, to allow the preaching team the opportunity to lead and deliver this service, however he had underestimated the importance of his visible presence at this service and had taken these comments on board.
- 11.2 It was noted that Peter Williams was leading a group tasked with looking at ways of reviving the 11.15 service. The outcomes were likely to be small incremental changes to make the service more missional. This group had asked that the PCC refrained from making a decision on the time of the service until it had delivered its outcomes and there was clarity on the form that the service would take.
- 11.3 The PCC agreed that it would consider the time of the traditional service at its meeting in March 2020 pending advice from Peter Williams' group. The Rector would announce this decision on Sunday.

12 Restoration of the Lady Chapel stained-glass window

- 12.1 The PCC received a paper from Tim Jones on the remodeling of the Lady Chapel. It was noted that £12k had been received from an external donor, so the PCC would need to fund the remaining £6,700. It was agreed that the PCC should be kept up to date with all significant donations along with details of the donor.
- 12.2 Pauline Stanton-Saringer proposed and Harry Morten seconded the approval of the estimated cost of £18,700 to remove the existing altar, restore the church saints stained-glass windows to the original position and the remodeling of the lady chapel paneling to

allow full sight of both windows. All agreed. The PCC also agreed to the disposal of the altar and the donation of the angels to Whittington Barracks Church in Staffordshire.

13 Report on the Parish Planning Tool

The PCC noted a report from Lorna Piper following a recent Parish Planning Toolkit meeting. The PCC agreed with Lorna's recommendation that BPC does not need this resource.

14 Car Parking

The PCC noted a report from Michael Greig outlining the car parking issues at BPC, particularly on Tuesdays, Thursdays and Sundays. The PCC had a brief discussion on the complexities of the issue and the affect that it was having on the office and people who attend the church, particularly during the week. It was noted that Nigel Collinson had kindly agreed to lead a team to look into the issues and come up with some practical solutions.

15 Authorisation of a new Server to assist with communion

Pauline Stanton-Saringer proposed and Mike Evans seconded the appointment of Nigel Collinson to act as a Server to assist with communion. All agreed.

16 Discuss Offer to act as a P/T Sunday Operations Coordinator (paper attached)

16.1 The PCC noted that Andrew Gibson had contacted Will with an offer to help with the operations of the Sunday services after seeing a significant capability gap. Will presented the PCC with the suggestion of creating a Sunday Operations Coordinator role for Andrew, which would include not only the organisation of the service teams, but the coordination of the notices across all Sunday media, the Sunday noticesheet and the organisation of the back of the church. The Office had no focus on the Sunday Services so this role would provide a good overview of all of BPC's activities. It was felt that the creation of this role could potentially lead to the re-creation of the Operations Manager position at some stage in the future.

16.2 It was noted that Andrew had offered two days each week and the PCC considered the suggestion of remuneration for this role since attendance at staff team meetings would be a requirement and in order to enhance the role's credibility. The PCC agreed however that this should be a voluntary role and payment was not necessary despite the role being a part of the staff team. Andrew Miscampbell proposed and Pauline Stanton-Saringer seconded that Andrew Gibson be appointed as Sunday Operations Coordinator on a voluntary basis.

17 Sub Group Reports

a) Standing Committee

17.1 It was noted that 8 hours per week of Admin and Book-keeping support was still required.

b) Finance Report

17.2 The PCC received the Finance Report and accounts for the 10 months to the end of October 2019. The General Fund, in the first 10 months of the year, showed a debit of £34.8k, however it was reported that that the accounts showed the expenses for October, but didn't include the income for this month. Actual income to the end of September was £227k (at £25.3k per month), which was £14k below budget. Actual expenditure to the end of October was £262.2k, which was £29k below budget for this point in the year.

17.3 Harry reported that a successful wine tasting event was held at Stowe Church recently raising over £7000, which highlighted the fundraising opportunities currently missed at BPC with the absence of someone in the Head of Stewardship role.

c) Production

17.4 The PCC noted the report provided by Mike Roskell.

d) Fabric Committee

17.5 Tim Jones reported on the various fabric projects that were ongoing and/or outstanding:

- i. The damaged window would be restored this week.
- ii. The car park resurfacing was complete.
- iii. In addition to the sinking marble floor on the west side coffee breakout area, the Quinquennial inspection had identified further associated subsidence and movement. Significant future expenditure should be expected to address this.

e) Mission & Outreach

17.6 The PCC received the notes of the Mission and Outreach meeting on 10 October 2019 and the Centre Management Committee meeting on 21 August, along with the Created Creative report of Activities from December 2018 – December 2019. The PCC approved the following recommendations:

- i. The donations of £1500 to CHIT and £1000 to Open Doors;
- ii. That BPC support Emma Cottrell for the next two years - £6000 for year 1 and £3000 for year 2, but with no promises beyond then.

18.0 Rector's update

Revd Will Pearson-Gee reported that:

- The planning team had recently met and discussed the forthcoming events in 2020:
 - Civic Service on 15th March
 - Seder Meal on Maundy Thursday
 - APCM on Sunday 26th April
 - 8th May – VE Day and Family Fun Day
 - VIP Party and another leadership evening
 - Barn Dance at Harvest
- The India Mission Trip would not be taking place next year
- The formation of the new Blackthorn Chase Benefice was still underway and Gussie's replacement would be advertised at the end of the week
- BPC had been given use of the Vinyl Riches shop on Bristle Hill, this would be primarily used for the youth group and staff. The cost of heating the building would be the only cost that would be incurred.
- Jayde Crouch had decided to defer her MA studies for one year
- Main efforts for 2020 would be:
 - 11.15 decision
 - Alpha in January
 - induction of new Curate,
 - Stewardship
 - Operations
 - Financial reporting – improvements
 - Setting up the new Sunday Operations role

19.0 Any Other Business

Paul Hirons reported that some information on how to pray for the election had been shared at the recent Diocesan Synod meeting. Will agreed to circulate this to PCC members.

20.0 Date of next meeting

20.1 The date of the next meeting would take place on 21 January 2020 at 7.30pm in the Church Rooms.

20.2 The PCC noted the dates of future meetings in 2019/20 as follows:
17 March 2020