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 Mrs P Mason-Evans - PCC
 Mr H Morten - PCC (Head of
 Finance)
 Mr A Miscampbell - co-opted PCC
 Ms R Newell – Deanery Synod

Revd W Pearson-Gee – Rector
 Mrs L Piper - PCC
 Mr M Roskell – PCC
 Mrs P Stanton-Saringer – Deanery
 Synod
 Mr H Stolze - PCC
 Staff Team
 Notice Board

MEETING OF: Buckingham PCC

DATE & TIME: Tuesday 19 May 2020 at 7.30pm via Zoom

PRESENT: Revd. W Pearson-Gee (Chair), Mrs S Dumbleton, Mr M Evans, Mrs P Fox, Mr J Grinyer, Mr M Hailey, Mr P Hiron, Mr T Jones, Mrs P Mason-Evans, Mr H Morten, Mr R O’Connell, Mrs L Piper, Mr M Roskell, Mrs P Stanton-Saringer,

APOLOGIES Mrs V Hughes, Mr A Miscampbell, Mrs R Newell, Mr H Stolze

IN ATTENDANCE Mr B Roskell

Item	Action
<p>1 Opening Prayer The meeting opened with a prayer led by Revd W Pearson-Gee.</p>	
<p>2 Apologies for Absence Apologies were received from Mrs V Hughes, Mr A Miscampbell, Mrs R Newell and Mr H Stolze.</p>	
<p>3 Approval of minutes of PCC meeting held on 17 March 2020 and Matters arising The minutes were approved as an accurate record of the meeting held on 17 March 2020.</p>	
<p>4 Correspondence None</p>	
<p>5 Nomination of AOB Pastoral Reorganisation</p>	
<p>6 Conflict of interest PCC members should notify Council of any anticipated conflicts of interest.</p>	

7 Staffing

- 7.1 Revd Will Pearson-Gee reported that five members of staff had been furloughed until the end of June. The Government had recently announced that it would extend the scheme until the end of October, and staff would be able to return to work part-time from August. The level of support would remain at 80% of furloughed workers' salaries, but employers would be asked to share the cost of this. Full details of the changes to the scheme were expected to be available by the end of May, and the Standing Committee would meet in June to discuss future furlough plans.
- 7.2 The PCC agreed that the five members of staff currently on furlough should be kept on the scheme for as long as possible. There was enough flexibility in the team to run the current offering of services and activities. Towards the end of the summer holidays, Will hoped to be able to take staff off furlough, possibly for a short period, so the whole team could engage with planning for the future.

8 Stewardship Update

- 8.1 Brian Roskell gave the PCC an update on recent Stewardship activity. The methodology for giving had been updated on the webpages to make it easier to give online, specifically through standing order and Church Suite. This had coincided with the closure of the church building and the loss of giving through cash and envelopes. Email communications had been sent out to all church attendees promoting the online methods and encouraging a review of giving, and existing giving pages and the legacies section had been reviewed and updated.

- 8.2 The PCC noted the changes to giving since February, as a result of the closure of the church building and following the new focus of stewardship, this included 3 one off donations, 5 new givers, 6 increases in giving, 8 people switching from envelopes to standing orders, and the cessation of 7 people's giving. The number of users of numbered envelopes had dropped to 18, which represented a drop of five since January 2019. It was agreed that the stewardship team would look into an alternative to purchasing numbered envelopes. BR

- 8.3 The overall impact on standing orders had been a net increase of £1,505 per month, not including one off donations. It was possible that the 18 envelope users may still be filling envelopes to give later, but the extent of their ongoing cash and envelope donations for April was not yet known. It was noted that our givers have been generous so far, increasing their giving and offsetting the loss of income from property and church groups. The year to date average was nearly at target, at £200 per month behind budgeted income. It was considered that the financial situation in 2020 was less of a concern, and the results of the downturn would likely start to take effect in 2021. The excellent reporting facility that we now have will be crucial at this time, allowing us to identify probable trends much quicker and to be more agile in our response.

- 8.4 It was agreed that a video update would be produced to thank those who were supporting the church financially and to remind people of what BPC was doing with its resources. This would be shown at the 5pm service this Sunday, and at the 10am service at a later date. Will would also consider adding a notice to the 10am service, detailing the ways that people can give to the church, for the benefit of those who were not members of BPC. The PCC expressed its thanks to Brian and Tracey for all their work. BR
WPG

9 APCM 2020

It was agreed that the APCM will take place on the 11 October 2020. It would be one unified service with a picnic lunch afterward.

- 10 New Curate**
Kate Pellereau moved into the Curate's house on Friday. She would start at work on Saturday 4th July.
- 11 Sub Group Reports**
- a) Standing Committee**
- 11.1 Nothing to report.
- b) Finance Report**
- 11.2 The PCC considered the finance report. Harry Morten reported that the finances were healthy, and were in fact current better than the forecast, but this would need to be carefully monitored. The decrease in cash and envelope collections had been offset by one off donations, increased Standing Orders and QR payments and the reduction in expenditure. Savings had been made from reduced activities and limited utility costs, and the five staff on furlough. It was estimated that all of these savings could be around £17k in total. However, as mentioned earlier in the meeting, it was important to carefully monitor the finances since the ability of the congregation to give may be affected by the probable economic downturn.
- c) Production**
- 11.3 The PCC noted the report provided by Mike Roskell. The effort involved in preparing the weekly livestreams was noted and the PCC expressed its thanks to the production team for all their efforts in producing such high quality services.
- d) Fabric Committee**
- 11.4 The PCC reviewed the fabric report provided by Tim Jones. It was noted that contractors had been into the church and repaired the leaking radiator, water heater and emergency lighting. The proposed changes to the Lady Chapel had been approved by the Diocese so work could start from the middle of June. Max Hailey proposed and Mike Roskell seconded that Tim Jones conducted the day to day management of this project. All agreed. The PCC expressed its thanks to Tim for all his work in progressing this work.
- e) Mission & Outreach**
- 11.5 The PCC considered the MOG Report from its meeting on the 14 May 2020. The report included information about the work of the Buckingham Food Bank and Emergency Food Centre. The number of food parcels issued had increased from 23 in March 2020 to 117 in April 2020. Harry Morten proposed and Pam Stanton-Saringer seconded the proposed payments from the 2020 church tithe to the Mukti Mission, USB, Street Orphans and Open Doors. All agreed.
- f) Safeguarding**
- 11.6 The PCC noted the Safeguarding report. PCC members who had not yet completed the online safeguarding training were asked to access the module as soon as possible.
- 12.0 Rector's update**
- 12.1 Revd Will Pearson Gee reported that the team now had a good weekly routine. It was expected that the Diocese would issue guidance in mid-June for the reopening of church buildings, and socially distanced church services may be permitted at the beginning of July. A small group was already considering how these services could be delivered and options would be put to the PCC in due course.

12.2 The number of people watching the traditional service was greater than the average attendance in church for this service, its popularity had been very encouraging and Will had received some very positive feedback. This highlighted the importance of delivering a good traditional service, the livestream was meeting a need, and once lockdown was relaxed it would be a shame to stop offering this. Mike Roskell noted that the production team still needed more volunteers.

13.0 Any Other Business

The PCC discussed the draft proposal for the pastoral reorganisation. Pauline Stanton-Saringer proposed and Paul Hirons seconded the approval of the recommendation for the creation of a new benefice of Buckingham, comprising of the parishes of Buckingham and of Radclive-cum-Chackmore. All agreed.

14.0 Date of next meeting

It was noted that the date of the next meeting would take place on 21 July 2020 at 7.30pm.