



BUCKINGHAM PARISH CHURCH

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Ms R Newell – Deanery Synod

Revd W Pearson-Gee – Rector
Mrs L Piper - PCC
Mr M Roskell – PCC
Mrs P Stanton-Saringer – Deanery
Synod
Mr H Stolze - PCC
Staff Team
Notice Board

MEETING OF: Buckingham PCC

DATE & TIME: Tuesday 7 July 2020 at 7.30pm via Zoom

PRESENT: Revd. W Pearson-Gee (Chair), Mrs S Dumbleton, Mr M Evans, Mrs P Fox, Mr J Grinyer, Mr M Hailey, Mr P Hirons, Mrs V Hughes, Mr T Jones, Mrs P Mason-Evans, Mr A Miscampbell, Mr H Morten, Mrs R Newell Mr R O'Connell, Mrs L Piper, Mr M Roskell, Mrs P Stanton-Saringer, Mr H Stolze.

APOLOGIES:

IN ATTENDANCE: Mr B Roskell

Item		Action
1	Opening Prayer The meeting opened with a prayer led by Revd W Pearson-Gee.	
2	Apologies for Absence There were no apologies for absence.	
3	Approval of minutes of PCC meeting held on 19 May 2020 and Matters arising The minutes were approved as an accurate record of the meeting held on 19 May 2020.	
4	Correspondence None	
5	Nomination of AOB None	
6	Conflict of interest PCC members should notify Council of any anticipated conflicts of interest.	
7	Welcome to new Curate – Kate Pellereau Will Pearson-Gee welcomed Kate Pellereau, BPC's new Curate, to her first PCC meeting. Kate's first day at BPC was Saturday 4 th July and she attended, and was interviewed at, both services on Sunday 5 th July.	

8 New service provision as lockdown eases

- 8.1 Will updated the PCC on BPC's current service provision now that church buildings were permitted to open for worship. Currently the church building was open for the Wednesday and Sunday 10am traditional services with adherence to strict social distancing guidelines, these services would also continue to be livestreamed. The contemporary 5pm Sunday service would remain solely online for the foreseeable future.
- 8.2 This Sunday service provision had been informed by the responses to the recent questionnaire that which had been completed by 177 people. Will had received positive feedback from those who had attended the 10am service last Sunday, and it was agreed that the online provision was good too. The worship team was currently looking into the possibility of the band performing from inside the church at the 5pm service. It was noted that this service pattern would continue for the foreseeable future, as it would not be possible to move to three services until children groups could be offered.
- 8.3 Will reported that resources provided by HTB would be used for the 5pm service during the summer when staffing levels were low. The welcome section and prayers would be prerecorded and packaged together with the HTB material. Hopefully this would ensure that the quality of the worship would be sustained throughout the summer period. Some members of the staff team were very tired after a very busy few months and it was very important that they were given the opportunity to have a good break during the summer in order to be refreshed for September.
- 8.4 The PCC also acknowledged the work of the Tucker family and expressed its thanks to them for their extra efforts with the worship over the lockdown period. The PCC agreed to provide the children with a gift voucher as a token of its thanks.

9 Strategy for a new post-lockdown service pattern

- 9.1 The PCC noted that the recommendations from the Traditional Eucharistic Service Review Group, which were submitted at the beginning of the year, still needed to be addressed. Unfortunately, recent events had taken priority. The PCC discussed the recommendations of the group and noted that the current restrictions would have an impact on what could be achieved.
- 9.2 The PCC considered the service timing issue and it was agreed that when England's lockdown restrictions were eased sufficiently there would be a six-month Sunday service pattern trial comprising a 9am traditional service and a family service at 11am. The contemporary service would continue to be held at 6pm. It was considered that this pattern would have the benefit of a quiet start to the traditional service which was something that this congregation valued. This pattern would also result in less setting up and clearing away. The Wednesday 10am service would be available for those who found 9am on a Sunday too early and the livestream would continue to be provided too.

10 New PCC Secretary

Will reported that Helen Grimditch had offered to take over the PCC Secretary role from September 2020. The role would be slightly different, and the Secretary would have less involvement with the annual report and the Standing Committee. Mike Evans proposed and Harry Morten seconded that the number of PCC meetings each year would be reduced from six to four. All agreed.

11. Moving the War Memorial

It was reported that Buckingham Town Council had prepared a proposal to move the War Memorial from its current location to the grass area outside of the church, since the area around the war memorial gets very crowded during the Remembrance Day Service. The Environment Committee discussed the proposal and it was not supported, furthermore it was noted that the War Memorials Trust does not support the relocation of war memorials unless they are 'at risk'. The matter had been referred back to the TCE Committee for further discussion and it had been suggested that all of the event organisers meet up to make a clear plan on how to accommodate all of the groups involved in the Remembrance Day service. The PCC agreed to remain neutral on this issue.

12 Sub Group Reports

a) Standing Committee

- 12.1 It was noted that all staff, with the exception of Jan Ballantyne, had been taken off furlough part-time now and were back at work. Jan would come off furlough on a part-time basis in September and would be back to full time hours from the beginning of November. Standing Committee was concerned that, although at present the financial position was quite healthy, it was expected that church income in 2021 could reduce by up to 40%, and therefore the full-time Youth Worker post should be considered for redundancy, the decision to be taken by Standing Committee. It was also agreed to add 12 hours to the existing (but not occupied) 8 hrs a week office assistant role to create a new half-time admin role in the office. This would assist Jan for two reasons: first, some of her volunteers had indicated they could not return to work due to shielding and also the work in the office was increasingly becoming digital and required someone with the right skill-set to handle social media and communications.

b) Stewardship

- 12.2 Brian Roskell updated the PCC on actions since the last meeting and reported that the stewardship team was now planning a soft launch of the ChurchSuite Giving section. It was stressed that individual's giving would be visible only to the giver and Tracey and Brian Roskell. Mike Evans, Lorna Piper and Harry Morten agreed to do some user testing of ChurchSuite and feed their experience of using this software back to Brian.

b) Finance Report

- 12.3 The PCC considered the finance report. Harry Morten reported that, to the end of June, the accounts showed an income of £134k and an expenditure of £122k, which was a surplus of £12k for the first 6 months. The income was in line with the forecast and the loss of cash/envelope collections was being offset by one-off, standing order and QR payments. This sustained income was no doubt a reflection of the high-quality service provision which had kept people engaged. Savings had been made in the furloughing of staff, reduced activities and events and limited utilities costs.

c) Production

- 12.4 The PCC noted the report provided by Mike Roskell. Mike reported that the Production Team was very grateful to Ali for all the hard work and long hours that he had invested over the past three months. As services start to take place in the church it was anticipated that the wider production team would be able to get more involved again, and there was a growing need for more volunteers. Mike also expressed his thanks to the PCC for continuing to invest in this area. The recent purchase of the new camera, approved by PCC at its March meeting, was helping the team continue to produce excellent quality services throughout the lockdown period. The PCC expressed its gratitude to Mike and the rest of production team for all their work on the livestream.

d) Fabric Committee

12.5 The PCC reviewed the fabric report provided by Tim Jones. It was noted that the stone masons were at the church this week addressing dangerous stonework. Tim would meet the stone supplier on site tomorrow to assess the supply of stone for the major works and to get an indication of cost. It was likely that the work would take place in September, subject to wedding bookings.

12.6 The clock restoration had been delayed due to the lockdown but was expected to be reinstalled late August or early September. Tim was also working through the work highlighted in the quinquennial review while the church was empty.

12.7 It was noted that a replacement bookcase from Ikea had been identified, which at £520, was a fraction of the cost of the bespoke version. The PCC felt that it might not be up to the heavy use that it would be exposed to at the Church.

e) Mission & Outreach

12.8 Nothing to report.

f) Safeguarding

12.9 Nothing to report.

13.0 Rector's update

Revd Will Pearson Gee reported that

- i. Kate Pellereau's induction was going very well.
- ii. There would be an informal camping trip during the last weekend of August in Latimer Minister as a replacement of Focus
- iii. The children's provision at BPC was very uncertain. Schools were likely to open in September with children forming year group bubbles, and this could not be replicated in church. The Youth group however might be easier to accommodate, this ministry was growing and the volunteers that were currently leading this were doing a fantastic job

14.0 Any Other Business

None

15.0 Date of next meeting

It was noted that the date of the next meeting would take place on 15 September 2020 at 7.30pm.